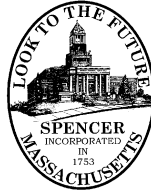


TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
WATER DEPARTMENT

DAVID R. O'COIN
NORMAN C. LETENDRE, JR.
ROBERT O. FRITZE, JR.

3 OLD MEADOW ROAD
SPENCER, MA. 01562



SUPERINTENDENT
STEVEN J. TYLER, P.E.

TEL. 508-885-7525
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Minutes of Meeting held June 11, 2014

Meeting of the Board of Water Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA. All maps, diagrams, letters and notices are on file at the Utilities and Facilities Office.

Members present: David R. O'Coin
Norman Letendre, Jr.
Robert O. Fritze, Jr.

Staff present: Steven J. Tyler, P.E. Superintendent
Jill Gallagher, Jr. Clerk

Others: Resident, 17 Bell Street
Resident, 53 Cherry Street
Resident, 74 Cherry Street

Meeting was called to order at 5:05 PM

Read and accepted minutes for May 7, 2014

Reviewed invoices & signed vouchers

Water Commissioners discussed staffing

5:30 pm – 17 Bell St. Property owner requested partial payment agreement to avoid termination. Water Commissioners reviewed payment history. Robert motioned to accept \$150 payment at the end of May & \$150 payment at the end of June. Robert motioned, Norman seconded, and David in favor. The Water Commissioners to discuss further at July meeting,

5:45 pm – 53 Cherry St. Resident submitted hardship letter requesting partial payments to avoid termination. Water Commissioners reviewed letter and payment history. Robert motioned to accept payment agreement for \$200 June payment, \$325 for next five months, and remaining past due December, Norman seconded, and David in favor.

6:30 – 74 Cherry St Resident requested partial payment agreement to avoid termination. Robert motioned, Norman seconded, and David in favor to accept \$200 June 18, \$200 July 16, \$200 August 20, and \$200 September 17 with no late fees.

Public Meeting Adjourned at 6:50 PM, motion by Norman, seconded by Robert, and David in favor.